

RELATIONSHIP WITH THE BOARD OF TRUSTEES AND THE SUPERINTENDENT OF SCHOOLS

DATES ADOPTED/REVISED	GUIDE WORDS
Adopted August, 1973 Revised September, 2004	Board of Trustees Superintendent

A. POLICY MAKING

1. The Board of Trustees shall have the final responsibility for policy making.
2. The Superintendent shall have the responsibility for executive functions.
3. Whenever a matter of policy is involved, the Board shall expect the Superintendent to offer advice and counsel as to how the matter under discussion would affect the schools.

B. EXECUTIVE OFFICER

1. The Superintendent of Schools shall be designated as the Board's chief executive officer and shall have power to act for the Board.
2. The Superintendent of Schools shall be in attendance at all Board meetings except those in which his own position or salary is under consideration.
3. All school employees shall be subordinate in authority and responsible to the Superintendent.
4. The Board will refuse to deal with individual employees except through the Superintendent or directly only in case of their appeal from his decision.

C. LEGISLATION AND APPRAISAL

1. The Board of Trustees shall act in a legislative and appraisal capacity.
2. The executive function, which concerns itself with placing into effect the policies of the Board through operating the schools, is delegated to the Superintendent.
3. The Board of Trustees selects the Superintendent and appraises his work.

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4. In order to assist the Board in improving the scope and quality of education in the District, representative patrons from the School District and consultants from outside the School District may be chose from time to time to constitute a committee or committees for such purposes. The selection of members, tenure or office and projects to be undertaken shall be determined by the Board.
5. The Superintendent of Schools shall attend, when practicable, the meetings of the national and state associations of school administrators, visit other school systems, attend workshops and seminars, and engage in other similar activities in order that he may keep fully informed about modern theory and practice in the field of education. Expenses incurred in such service, when authorized by the Board, shall be paid from the school funds as an expense of school administration.