

## UTILIZATION OF PARAPROFESSIONAL PERSONNEL

DATES (Adopted/Revised)	GUIDE WORDS
Adopted December 9, 1984 Revised August, 1984 Revised June, 2006	Paraprofessionals

Paraprofessional personnel will be employed to complement student learning and management. They may be used as an adjunct to teachers.

Paraprofessional personnel may be used in classroom activities under the supervision of a teacher. They may also be engaged in supervisory activities under the direction of a teacher or principal.

Responsibilities which are reserved for teachers include (1) analyzing the instructional needs of students (2) prescribing the educational activities to meet student needs, (3) evaluating the outcome of educational activities in light of the instructional needs of individual students and (4) certain supervisory responsibilities consistent with established school law and Board policy. Other responsibilities may be assigned to teacher aides or other paraprofessional personnel at the discretion of the teacher and/or building principal.

Teachers working with paraprofessional helpers, either in or out of the classroom, must rely upon their own professional judgment when assigning duties to paraprofessional helpers. Paraprofessional personnel shall be given direct supervision by certificated personnel in duties which are instructional in nature. Duties which are not primarily instructional may be performed by paraprofessional personnel without the direct supervision of certificated personnel and without a certificated person in attendance.

The school principal retains his/her traditional responsibility for supervision of the school and entire staff.