

ENTRY OF STUDENTS

DATES (Adopted/Revised)	GUIDE WORDS
August 1973 July 1975 July 1988 April 1993	Age Admission Age Birth Certificate Missing Child Records Student Records

ADMISSION AGE

Services of School District 25 are extended to any acceptable person of school age. "School age" is defined as including all persons resident of the district, between the ages of five (5) and twenty-one (21) years. The age of five (5) years shall be attained when the fifth anniversary of birth occurs on or before the first day of September of the school year in which the child is to enroll in kindergarten. For a child enrolling in the first grade, the age of six (6) years must be reached on or before the first day of September of the school year in which the child is to enroll.

A student who has completed kindergarten in a program that is accredited by a state accrediting agency and has been taught by a teacher who holds a valid kindergarten certificate may be enrolled in the first grade.

For resident children with disabilities who qualify for special education and related services under public law 94-142 and subsequent amendments thereto, and applicable state and federal regulations, "school age" shall begin at the attainment of age three (3) and shall continue through the semester of school in which the student attains the age of twenty-one (21) years.

CERTIFIED COPY OF BIRTH CERTIFICATE REQUIRED--I. C. 18-4511

"2. Upon enrollment of a student for the first time in" a School District No. 25 "elementary or secondary school, the school shall notify in writing the person enrolling the student that within thirty (30) days he must provide either a certified copy of the student's birth certificate or other reliable proof of the student's identity and birth date, which proof shall be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate. Other reliable proof of the student's identity and birth date may include a passport, visa or other governmental documentation of the child's identity."

"(a) Upon the failure of a person enrolling a student to comply with subsection 2 of this section, the school shall immediately notify the department of law enforcement or local law enforcement agency of such failure, and shall notify the person enrolling the student, in writing, that he has ten (10) additional days to comply.

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"(b) The school shall immediately report to the department of law enforcement any documentation or affidavit received pursuant to subsection 2 of this section which appears inaccurate or suspicious in form or content."

MISSING CHILD RECORDS

Upon notification by department of law enforcement of a missing child report, the school will flag the record of any such child in a manner that will identify the record as being the record of a missing child. The school shall immediately report to the department of law enforcement when a copy or any information is requested regarding such flagged record or knowledge as to the whereabouts of such missing child.

REQUEST FOR RECORDS

"3. Within fourteen (14) days after enrolling a transfer student, the elementary or secondary school shall request directly from the student's previous school a certified copy of his record. The requesting school shall exercise due diligence in obtaining the copy of the record requested. Any elementary or secondary school which is requested to forward a copy of a transferred student's record to the student's new school shall comply within ten (10) days of receipt of the request, unless the record has been flagged pursuant" to POLICY 8112, ENTRY OF STUDENTS, subheading MISSING CHILD RECORDS and Idaho Code 18-4511, subsection 1. If the record has been flagged, the copy shall not be forwarded and the school shall notify the department of law enforcement of the request for a flagged record.