

HOMEBOUND INSTRUCTION

DATES (Adopted/Revised)	GUIDE WORDS
Adopted January, 2000 Revised December, 2004	Homebound

ELIGIBILITY:

Students are eligible if they are of school age, enrolled in school, but are unable to attend regular classes because of a medical condition. The anticipated absence must not be less than ten (10) consecutive days, nor more than six (6) weeks, and the student's medical condition must be certified by a licensed medical doctor. Additional time may be approved by the school, student, and parent.

REFERRAL PROCEDURES:

An application for the homebound instruction must be made by the student's physician. The referral may originate with the parents, classroom teacher, physician, or school administrator. Acceptance for services will be determined by following the receipt of the physician statement by the building's pre-referral team and the home instruction staff, subject to a maximum number of students as determined by case load.

PROGRAM DESIGN:Role of the Homebound Teacher

After the application has been received and approved the homebound teacher will notify the school's attendance office and request lessons from the student's teacher(s). The homebound teacher will visit the student on a case by case basis as determined by the building pre-referral team, but no less than once per week. Most often the homebound teacher will provide services at the student's residence, services may be at a site other than the residence designated by the district, if appropriate. It is the responsibility of the homebound teacher to bring assignments to the student, review assignments as necessary, and take completed assignments back to school. The home bound teacher is expected to keep close contact with the school and report the progress of the student. The homebound teacher, will work with the parent where feasible, so the parent is able to assist with the students home instruction.

HOMEBOUND INSTRUCTION

Role of the Student and Parent

The student should be sure that he or she understands the assignments and asks for help when needed. The student should also set aside a regular study time each day to complete the assignments.

The parents can be a great help to the student's success by encouraging the student to finish the assignments. Parents need to provide a suitable place for the lessons and see that the student is groomed appropriately and ready to see the teacher. Parents also need to obtain the books and materials from the school used by the student. If requested, the parent must be present during the homebound sessions.

Role of the Classroom Teacher

The classroom teacher will provide lesson plans for the homebound student. The lessons should be as near as possible to the regular lessons/assignments. If the lessons cannot be duplicated on homebound, then the teacher will find alternative lesson plans to fit the student's needs. It is the responsibility of the classroom teacher, to check the student's work and give the grades. It is important to get correct work back to the student for feedback.