

RELATIONSHIP BETWEEN THE SCHOOL AND LAW ENFORCEMENT OFFICIALS

DATES (Adopted/revised)	GUIDE WORDS
<p>August, 1973 August, 1992</p>	<p>Arrest Confidential Information Custody Interrogation Investigation Law Enforcement Officials Police Officers Protection Relationship Sheriff</p>

The following procedures will apply to relationships between the schools and officials of the law enforcement agencies:

1. Officer Visiting School - When visiting the school in an investigative capacity, law enforcement officers should arrive and present themselves in a manner which will not call undue attention to their presence.
2. Identification - The law enforcement officer must check in with the building principal or designee and receive permission before interviewing school staff members or students.
3. Arrest - When a law enforcement official makes a lawful arrest on school premises, serves a subpoena or legal warrant, the student must be released to the custody of the officer.
4. Request for Interrogation - When requested for interrogation, student(s) are removed from the classroom by school personnel only. Students should be removed in an inconspicuous manner.
5. Parents Present - If, in the opinion of the principal, the parent should be present during the interrogation, the principal will contact the parent. If the parent cannot be reached, or if in the judgment of the principal there is an urgency factor in the matter being investigated, the principal should then "stand in" for the parent and permit the questioning.
6. Interview at School - When an interview of a student is undertaken at school, it should be conducted in private, except that the principal or designee shall remain throughout the interview to assist the law enforcement office in the inquiry and to ensure that the inquiry is conducted within the bounds of propriety and respects the rights of the student.

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7. Student Taken Into Custody - If a student is taken into custody from the school, or if the student is kept beyond the time he/she would normally arrive at home after school, the principal must be certain that the student's parent is notified of the reason for the action.
8. Confidential Information - The school should make routine, non-confidential information from student records readily available to law enforcement official upon their request. The contents of the records which are pertinent to the officer's investigation are to be interpreted by the principal or designee. Information such as psychological studies, medical records, and home visit reports which are normally considered confidential will be released to the law enforcement officer only with the prior consent of the parent or upon presentation by the law enforcement official of a subpoena. There may, however, be exceptions, such as suspected child abuse, where the principal may, acting for the welfare of the child, release such information on his/her own authority.
9. Police Officers Hired By School Officials - Police officers hired by school officials to help maintain crowd control at co-curricular activities, such as ballgames or dances, are to receive the utmost cooperation from all school personnel.